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MEMORANDUM

TO: Chief Fiscal Officers

FROM: Kathleen D. Baxter
State Comptroller

DATE: September 30, 2026

SUBJECT: FY 2026 Schedule of Expenditures of Federal Awards (SEFA)

The Comptroller's Office is beginning preparations for the State's Fiscal Year 2026 Schedule of Expenditures of Federal Awards (SEFA).

Attached are the SEFA Instructions and an Excel spreadsheet template to assist with the preparation of the FY 2026 SEFA. These materials, along with additional links and resources, can be found on the Comptroller's website at https://comptroller.alabama.gov/sefa/.

Please submit your department's completed SEFA to sefa@comptroller.alabama.gov no later than **October 16, 2026**. When submitting your SEFA, please identify your department or agency in the email subject line (e.g., **SEFA-Forestry**, **SEFA-ADECA**, etc.).

If you have any questions regarding the preparation or submission of your SEFA, please contact Megan Corley at 334-353-1611 or Kamryn Warren at 334-242-8808. We appreciate your timely cooperation and assistance.

KDB/mc

Attachments