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MEMORANDUM

TO: All State Agencies
All Chief Fiscal Officers

FROM: Kathleen D. Baxter
State Comptroller 

DATE: July 14, 2026

SUBJECT: Travel Mileage Rate Effective July 1, 2026

Effective July 1, 2026, the mileage reimbursement rate for individuals using privately owned vehicles while conducting official State business increased to 76.0 cents per mile.

Pursuant to Section 36-7-22, Code of Alabama 1975, as amended, the State's mileage reimbursement rate is established at the amount authorized by the Internal Revenue Service for business travel. Accordingly, all eligible travel occurring on or after July 1, 2026, should be reimbursed at the new rate of 76.0 cents per mile.

When calculating reimbursement, total all eligible miles claimed on the travel expense account and multiply the total by \$0.76. Example below:

Mileage Calculation

Item	Value
Total Eligible Miles	110 miles
Mileage Rate	\$0.76 per mile
Calculation	$110 \times \$0.76 = \83.60
Total Reimbursement	\$83.60

If you have any questions regarding this change, please contact the Accounts Payable Hotline at (334) 242-4444 or email travel@comptroller.alabama.gov.

KDB/lrb