



STATE OF ALABAMA  
Department of Finance  
Office of the State Comptroller

100 North Union Street, Suite 220  
Montgomery, Alabama 36130-2602  
Telephone (334) 242-7063 Fax (334) 353-0442  
www.comptroller.alabama.gov



Kay Ivey  
Governor


Bill Poole  
Finance Director

Kathleen D. Baxter, PhD, CGFM, CPM  
State Comptroller

Michael G. Hudson, CGFM  
Deputy State Comptroller

## **MEMORANDUM**

**TO:** All County Officials

**FROM:** Kathleen D. Baxter   
State Comptroller

**DATE:** October 25, 2024

**SUBJECT:** DEADLINE for County Claims

**November 21, 2024 is the deadline to submit county claims for reimbursement of expenses incurred October 1, 2023 through September 30, 2024.** This notice is issued pursuant to Act 2010-693 (*Code of Alabama*, Section 41-9-65), which governs the reimbursement of county claims against the State of Alabama.

Questions regarding submitting claims for the end of the fiscal year should be directed to the following:

### **Election Expenses and Board of Registrars:**

[Registrars-Elections@comptroller.alabama.gov](mailto:Registrars-Elections@comptroller.alabama.gov)

### **Sheriff Feed Bills and Extraditions**

[Sheriffs@comptroller.alabama.gov](mailto:Sheriffs@comptroller.alabama.gov)

### **Mental Commitments**

[MentalCommitments@comptroller.alabama.gov](mailto:MentalCommitments@comptroller.alabama.gov)

It is imperative that the requests for reimbursements be submitted as early as possible to ensure that the Comptroller's staff has the time needed to audit, request additional information and process for payment. The end of the 13<sup>th</sup> accounting period is November 30, 2024 and all payments must be made by that deadline.

KDB/rch