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M E M O R A N D U M

TO: All Payroll Clerks/Personnel Officers

FROM: Kathleen D. Baxter
State Comptroller

DATE: June 4, 2024

SUBJECT: New Payroll Deduction Codes for ROTH Plan

This office added new payroll deduction codes in GHRS for the ROTH addition to 457 (b) Plan effective with pay period beginning June 1, 2024.

Deduction Type	**RTHRS**	Deduction Plan	**RTHRS**
Deduction Type	**50RRS**	Deduction Plan	**50RRS**
Deduction Type	**CURRS**	Deduction Plan	**CURRS**

Employees wishing to contribute to the ROTH Plan must complete the necessary payroll deduction form required by Retirement Systems of Alabama. With the addition of the new ROTH Plan, employees electing to participate in **any** Deferred Compensation Plan must also complete a new Elective Deferral Worksheet (attached). The worksheet can also be found on the Comptroller's website. This worksheet ensures deduction amounts an employee contributes to any combination of 457 (b) Plans do not exceed the combined annual contribution limit imposed by the Internal Revenue Service. This worksheet is in addition to the current payroll deduction agreement form required for Great West or RSA-1 Deferred Compensation deductions. Be advised, agency personnel/payroll clerks maintain the new worksheet and payroll deduction form. Do not send the worksheet to Great West or RSA.

Thank you for your attention to this matter. If you have any questions regarding the new deduction codes or the worksheet, please call the Payroll Hotline at 334-242-2188.   If you or employees in your agency have questions regarding the ROTH Plan, please contact Retirement Systems of Alabama call 334-517-7000 or email at member.services@rsa-al.gov.