

State of Alabama Comptroller's Office

Feed Bills, Extraditions,
&
Emergency Feed Bills

Feed Bills

- Feed Bill legislation
 - Code of Alabama §14-6-40 thru 14-6-50
 - Per Capita
 - Code § 14-6-42
 - ✓ \$2.25 per prisoner per day

Feed Bills (cont.)

DFC "A" - SHERIFF'S FEED BILL

THE STATE OF ALABAMA,

Vendor Number _____

VC # will appear after County is entered

Payable to _____

ENTER COUNTY

County Sheriff's Office.

For feeding prisoners in the jail of said county during the month of _____,

Date	Total # In Jail	Insane	Juvenile	Federal	Other	Month _____, Year _____		Per Capita	Sheriff's Allowance
						# In Jail	State		
1	5					5		\$ 8.75	\$ 3.00
2	10					10		\$ 17.50	\$ 5.00
3	15					15		\$ 26.25	\$ 6.50
4	20					20		\$ 35.00	\$ 8.00
5	25					25		\$ 43.75	\$ 8.25
6	30					30		\$ 52.50	\$ 8.50
7	35					35		\$ 61.25	\$ 8.75
8	40					40		\$ 70.00	\$ 9.00
9	45					45		\$ 78.75	\$ 9.25
10	50					50		\$ 87.50	\$ 9.50

Feed Bills (cont.)

29	30					2	28	\$ 63.00
30	29					1	28	\$ 63.00
31	31					2	29	\$ 65.25
Total	864					65	799	\$ 1,797.75

Average Monthly Prisoner %

100.00%

7.52%

92.48%

Total Amount Chargeable to the State (0900-14) \$ 1,797.75

Under penalty of perjury, I **SHERIFF'S NAME**, Sheriff of said County, swear or affirm that the payment request for \$ 1,797.75 Dollars is correct, that no part thereof has previously been requested, and that any funds requested on the above accounting and received by the sheriff's office, will, after the date hereof, be used only for their appropriated purpose: "food for prisoners in the county jail" from funds paid under authority of Ala. Code §14-6-42, and for "jail operation or for law enforcement purposes related to the operation of the office of sheriff" under authority of Ala. Code §14-6-47 (a).

Sheriff's Signature

Feed Bills (cont.)

- Common Errors
 - ✓ Putting Sheriff's name instead of County on "payable to"
 - ✓ Missing/incorrect month
 - ✓ Incorrect number of days
 - ✓ Missing Sheriff's signature
 - ✓ All columns have not been filled out
 - ✓ Transposed number
 - Going from 92 prisoners to 29 prisoners.

Extraditions

- Code of Alabama § 15-9-1 through 15-9-100
- § 15-9-62
 - ✓ Accused must be out of state
 - ✓ Felony Charge
 - ✓ \$8.00 per day
 - ✓ \$0.10 per mile when taking car
 - ✓ Actual and necessary expenses, including commercial transportation.

Extraditions (cont.)

- Extraditions must include one of the four below:
 - ✓ Signed waiver of extradition
 - ✓ Interstate Agreement on Detainers (IAD) – an agreement between two prisons, signed by the District Attorney
 - ✓ Governor’s Warrant of Extradition – a letter from the Governor of Alabama telling the other state we need the inmate
 - ✓ Writ of Habeas Corpus – District Attorney signs the Judge’s Order

Extraditions (cont.)

- An inmate may be transported one of three ways
 - 1) Transport company– Attach itemized invoice, total should equal invoice amount
 - 2) Deputy Transport in Sheriff vehicle
 - 3) Overnight transport/Flight – all necessary expenses are reimbursable. Deputies - \$8 per day
- Add Sheriff's VC Number to form to expedite processing

Extraditions (cont.)

DFC 40 - OUT OF STATE EXTRADITION FEE BILL

THE STATE OF ALABAMA, Vendor Number _____

Payable to _____ **SHERIFF'S NAME** _____, Sheriff of _____ **COUNTY** _____ County.

For removal of _____ **INMATE NAME** _____ charged with: _____ **FELONY** _____
(Use Felony only)

from _____ **HOLDING COUNTY & STATE** _____ State, to jail in _____ **AL. COUNTY** _____ County.

Date or dates of removal _____ **Drop off or Pick up Date acceptable** _____

To _____, Sheriff **XX** days at \$8.00 per day.....\$ 0.00

To _____, Guard **XX** days at \$8.00 per day.....\$ 0.00

DATE	Commercial transportation must be tax exempt. ITEMIZATION OF EXPENSES	
	Number of miles XX at .10/per mile	0.00
	Itemization of Actual and Necessary Expenses	

Extraditions (cont.)

- Common Errors
 - ✓ Missing Sheriff's Signature
 - ✓ Missing Waiver, Governor's Waiver, IAD, or Writ of Habeus Corpus
 - ✓ Non-Corresponding Dates
 - Claim has a date of January 10th and Invoice has a date of drop off for January 17th

FAQ - Extraditions

- What Expenses will the State reimburse?
 - ✓ \$8.00 per day for each Sheriff and/or Guard
 - ✓ Round trip mileage at \$0.10 per mile
 - ✓ Necessary food expenses
 - This includes the inmate while traveling
 - Must include proof of payment and itemization
 - ✓ Hotel Bills for overnight travel
 - ✓ Necessary means of Transportation
 - Airplane, rental car, train, bus, etc.
 - ✓ Parking, tolls, and other necessary expenses that may be incurred

FAQ - Extraditions

- What do I need to provide to be reimbursed for travel?
 - ✓ RECEIPTS. These are necessary in order to be reimbursed for out-of-pocket expenses
- Does the State reimburse for gas?
 - ✓ Only for rental car fill ups
- Can the Sheriff contract an outside service for the purpose of extraditing prisoners?
 - ✓ Yes. According to the Attorney Generals Opinion 86-00258, a Sheriff can contract services for the return of a fugitive to the State of Alabama

FAQ - Extraditions

- What paperwork needs to be included when submitting claims?
 - ✓ Form DFC 40 completed and signed by Sheriff
 - ✓ Waiver of Extradition (signed by inmate), Governor's Warrant of Extradition from ALABAMA, IAD, or Writ of Habeus Corpus
 - ✓ Receipts for any travel expenses
 - ✓ Missing/lost receipt – Contact Shared Services for missing meal receipt form
 - ✓ Itemized invoice if an outside service is used

Emergency Feed Bills

- Code of Alabama § 14-6-51
 - Joint application from County Commission and Sheriff
 - Unforeseeable emergency cost overrun that fully depletes the Prisoner Feeding Fund in the county treasury
 - Sworn statement signed by the Chair of the County Commission and the Sheriff stating the need for emergency funding and the reason for unforeseeable cost overrun
 - 80% of the actual cost overrun as substantiated by financial records
 - Maximum of \$25,000 per year

Emergency Feed Bills

- Organized documentation = faster processing and payout
 - ✓ Separate bank account
 - ✓ Balanced summary of feeding fund balance
 - ✓ EFT = expedited payment

Emergency Feed Bills

STATE OF ALABAMA COMPTROLLER'S OFFICE

Emergency Feeding Fund Request Packet

Entire packet (Cover letter, checklist, signed request form, and supporting documents/bank statements) must be emailed to sheriffs@comptroller.alabama.gov.

- Cover Letter
 - Must be signed by the County Commission and Sheriff's Office
 - Must list the dollar amount the County is requesting, and state the County's Feeding Fund is depleted.
 - Must contain sworn statements from the County Commission Chair and the Sheriff addressing why the Sheriff's Feeding Fund is depleted.
 - Please note that a County Commission may not receive more than 80% of the actual cost overrun substantiated by financial records up to a maximum of \$25,000 per year
- Emergency Feeding Fund Request Form
- Listing of funds received from the State for feeding of prisoners for the current fiscal year.
 - Bank statements of the prisoner feeding fund activity for the current fiscal year.
 - Copies of statements and/or invoices concerning payment activity for the current fiscal year
 - If funds other than the prisoner feeding fund were used to feed state inmates, the financial records for that fund must be included as well.
- The financial records must be presented to the Comptroller's Office in an organized manner. If the Comptroller's Office cannot balance the financial records presented, funds may not be awarded to the requesting County.

Emergency Feed Bills

Cover Letter Sample

State Comptroller's Office
Shared Services
State of Alabama, Dept. of Finance
100 North Union Street, Suite 277
Montgomery, AL 36130

_____, 2022

Dear Comptroller,

The _____ County Commission and the _____ County Sheriff kindly request \$_____ from the Emergency Prisoner Feeding Fund established by Code of Alabama § 14-6-51 (1975) to address the financial emergency currently faced by the _____ County Sheriff's Department inmate Feeding Fund. Unforeseeable increases in the price of food during **[INSERT DATES]** has resulted in the financial emergency necessitating this request. **[EXPLANATION OF FINANCIAL EMERGENCY NECESSITATING THIS REQUEST]** At this time, the Inmate Feeding Fund has been completely depleted, owing \$_____ to the _____ Fund. At the time of this letter, the Inmate Feeding Fund now has a negative balance.

A copy of the _____ County Commission's resolution authorizing this request is attached. Also attached are the relevant financial records demonstrating the need for assistance. Please let us know if you need any additional information to process this request.

We hope that you will assist us in receiving the funding we so desperately need to provide meals for the inmates.

Sincerely,

_____, _____ County Sheriff

_____, _____ County Commission Chairman

Emergency feed bills

Summary Report of Balance for Prisoner Feeding Fund Account

██████████ County Sheriff's Office

2021-2022 Fiscal Year

MONTH	BALANCE
October, 2021	\$18,442.61
November, 2021	\$17,543.20
December, 2021	\$16,375.33
January, 2022	\$14,228.94
February, 2022	\$13,237.26
March, 2022	\$9,809.24
April, 2022	\$4,357.15
May, 2022	\$8,037.13
June, 2022	\$6,885.01
July, 2022	\$4,396.81
August, 2022	\$1,133.22
September 30, 2022	-\$1,914.58

Contact

For Feed Bill, Extradition, and Emergency Feed Bill payments and questions:

sheriffs@comptroller.alabama.gov

Allyssa Rowe

334-242-4793

Amanda Leger

334-353-1660

<https://comptroller.alabama.gov/online-forms/#county>