



Kay Ivey
Governor

Kelly Butler
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State Comptroller

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MEMORANDUM

TO: All Agency Accounting Contacts

FROM: Kathleen D. Baxter
State Comptroller 

DATE: July 15, 2019

RE: Function Code for Tropical Storm Barry related expenditures

Governor Kay Ivey proclaimed the continuing existence of conditions warranting an extension of the State of Emergency in the State of Alabama. Due to the impact of Tropical Storm Barry on the State of Alabama, the State Emergency Operations Center and their partners are postured for activation as of July 11, 2019.

To track statewide costs of disaster response, the following Function Code has been established in STAARS for Tropical Storm Barry:

Function Code 2030 – “Tropical Storm Barry July 2019”

All costs (travel, payroll, supplies, etc.) associated with your agency’s response should use this function code.

If your agency has costs associated with this incident contact Serena McMurtrey at serena.mcmurtrey@comptroller.alabama.gov 242-2275 and your budget analyst to have the function code set up for your Agency.

If payments have already been made and the function code was not used, you will need to do a journal voucher document to reallocate the expenditures to the correct function code.

Thank you for your cooperation and support.

KDB/sm