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MEMORANDUM

TO: All Payroll Clerks / Personnel Officers

FROM: Kathleen D. Baxter
State Comptroller 

DATE: June 20, 2019

SUBJECT: Attached Memorandum to All State Employees

Section 36-1-4.4 of the *Code of Alabama*, 1975, as amended, requires the State Comptroller to establish policies for state employee payroll deductions. The attached memorandum identifies those policies. Since the critical period for making changes to payroll deductions is forthcoming, I request that agency Payroll and/or Personnel Officers provide each employee a copy of this information.

I appreciate your cooperation.

KDB/swb

Attachment