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Kathleen D. Baxter, PhD, CGFM, CPM
State Comptroller

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MEMORANDUM

TO: All State Agencies
All Chief Fiscal Officers

FROM: Kathleen D. Baxter
State Comptroller

Handwritten signature of Kathleen D. Baxter.

DATE: December 14, 2018

RE: Travel Mileage Rate for 2019

Effective January 1, 2019, the mileage rate paid to persons traveling in privately owned vehicles on official business for the State will increase to 58 cents per mile. The mileage rate, which is paid in lieu of actual expenses for transportation, is in accordance with Code of Alabama 1975, 36-7-22, as amended, which became effective October 1, 1999. This code section sets the mileage rate at the amount allowed by the Internal Revenue Code for income tax deductions. Therefore, mileage reimbursement for travel on or after January 1, 2019, will be calculated at the new rate of 58 cents per mile.

When calculating the amount reimbursed, all mileage listed on an expense account must be totaled and then multiplied by 58 cents (Example: 111 miles X .58 = \$64.38). Should you have any questions concerning this directive, please call the Accounts Payable HOTLINE at 334-242-4444.

KDB/jdj