



STATE OF ALABAMA
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Office of the State Comptroller

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June 24, 2011

MEMORANDUM

TO: All State Agencies
Chief Fiscal Officers

FROM: Thomas L. White, Jr. CPA (Inactive)
State Comptroller

SUBJECT: Travel – Mileage Rate

Effective July 1, 2011, the mileage rate paid to persons traveling in privately owned vehicles on official business for the state will increase to 55.5 cents per mile. The mileage rate, which is paid in lieu of actual expenses for transportation, is in accordance with Code of Alabama 1975, §36-7-22, as amended, which became effective October 1, 1999. This code section sets the mileage rate at the amount allowed by the Internal Revenue Code for income tax deductions. Therefore, mileage reimbursement for travel on or after July 1, 2011 will be calculated at the new rate of 55.5 cents per mile.

When calculating the amount to be reimbursed, all mileage listed on an expense account must be totaled and then multiplied by 55.5 cents (Example: 111 miles X .555 = \$61.61). Should you have any questions concerning this matter, please contact Kathleen Baxter at (334) 242-4857 or Jeanne Kennedy at (334) 242-7061.

TLW: kdb