



STATE OF ALABAMA
Department of Finance
Office of the State Comptroller

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Robert Bentley
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Thomas L. White, Jr.
State Comptroller

Janice A. Hamm
Deputy State Comptroller

MEMORANDUM

TO: Alabama County Sheriffs

FROM: Thomas L. White, Jr.
State Comptroller 

DATE: September 13, 2011

RE: Travel Reimbursement for Extradition

Travel regulations for the State of Alabama will change effective October 1, 2011. The new regulations require a cap on meals. The traveler will be entitled to actual expenses up to the cap, which is stated below.

Breakfast	\$10.00
Lunch	\$15.00
Dinner	\$25.00

For more information, please refer to the following memorandums, *Out-of-State Travel Expenses dated July 25, 2011* and *Accounts Payable Issues dated September 1, 2011* on the Comptroller's website.

<http://comptroller.alabama.gov/pdfs/Memos/Perry%20memo.pdf>

[http://comptroller.alabama.gov/Docs/2011%20AP%20memo%20online\(final\).pdf](http://comptroller.alabama.gov/Docs/2011%20AP%20memo%20online(final).pdf)

If you have any questions or need further clarification, please do not hesitate to contact Ms. Sue Blanton at 334-242-7075 (sue.blanton@comptroller.alabama.gov) or Ms. Kathleen Baxter at 334-242-4857 (kathleen.baxter@comptroller.alabama.gov).

TLWjr/KDB/dt

CC: Mr. Bill Newton, Assistant Finance Director
Ms. Janice A. Hamm, Deputy State Comptroller
Comptroller's Office Section Heads
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