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THOMAS L. WHITE, JR.  
CPA (Inactive)  
State Comptroller

December 10, 2010

**MEMORANDUM**

**TO:** All State Agencies  
All Chief Fiscal Officers

**FROM:** Mr. Thomas L. White, Jr.  
State Comptroller

**RE:** Travel – Mileage Rate

Effective January 1, 2011, the mileage rate paid to persons traveling in privately owned vehicles on official business for the State will increase to 51 cents per mile. The mileage rate, which is paid in lieu of actual expenses for transportation, is in accordance with Code of Alabama 1975, §36-7-22, as amended, which became effective October 1, 1999. This code section sets the mileage rate at the amount allowed by the Internal Revenue Code for income tax deductions. Therefore, mileage reimbursement for travel on or after January 1, 2011, will be calculated at the new rate of 51 cents per mile.

When calculating the amount to be reimbursed, all mileage listed on an expense account must be totaled and then multiplied by 51 cents (Example: 111 miles X .51 = \$56.61). Should you have any questions concerning this directive, please contact Ms. Kathleen Baxter at 334-242-4857 or Mr. Tucker Wilson at 334-242-7057.

TLWjr/kdb