

State of Alabama



Department of Finance
Office of the Comptroller
Montgomery, Alabama 36130-2602

TO: All Payroll and Personnel Officers

FROM: GHRS

DATE: October 25, 2017

SUBJECT: eMAP Portal Access

Statement of Benefits and Forms W-2 will be published in eMAP for employees within the next few months. It is very important that employees ensure they have access to the eMAP portal in order to retrieve their documents. **It is strongly encouraged that employees verify accessibility now to avoid delays once agencies are notified the documents are available.**

First time users will need to register at *eMAP.alabama.gov* using their employee ID number and last four digits of their social security number. Employees having problems logging in should click "Trouble signing in" and try the LOGIN HELPER option or contact your agency's eMAP Administrator.

Please make sure all employees are aware of this notification. Agency eMAP Administrators should be prepared to assist employees who are having difficulty logging on to eMAP.

Thanks.