

State of Alabama



Department of Finance
Office of the Comptroller
Montgomery, Alabama 36130-2602

TO: All Payroll and Personnel Officers

CC: Accounting Contacts

DATE: January 18, 2017

SUBJECT: 2016 W-2's Published on eMAP

W-2's for 2016 are published and available on eMAP. All employees should be made aware of this notification as soon as possible. Agency and GHRIS Security Administrators should be prepared to assist employees who have difficulty accessing or printing their W-2's. All reprints and requests for duplicate W-2's should be handled at the agency level.

IMPORTANT NOTE: W-2's for employees who left state service in 2016 will be printed and available for pickup in the agency boxes by midday Thursday. Agencies will be notified when the printed documents are available. W-2's for inactive employees whose ESMT was approved after 1-10-2017 should be printed by the agency. All W-2's for inactive employees should be distributed to former employees through the normal agency distribution process.

For eMAP assistance, please contact your agency's GHRIS Security Administrator or the ISD Help Desk (1-334-242-2222 or Help.Desk@isd.alabama.gov)