

State of Alabama



Department of Finance
Office of the Comptroller
Montgomery, Alabama 36130-2602

TO: Track 3 Agency Accounting Contacts

DATE: October 12, 2016

SUBJECT: IMPORTANT NOTICE – Track 3 Agency FY 16 Documents

Please inform all staff processing FY 16 13th Accounting Period documents. Paper vouchers must be sent to the State Comptroller's Office for all 13th accounting period (AP) FY 16 documents. Our office has received several hundred 13th AP STAARS transactions that interfaced with no paper submitted. Our office is not able to audit or approve these transactions. Submit all paper vouchers as soon as possible after the transaction is entered.

Sincerely,

Tom White