

# State of Alabama



Department of Finance  
Office of the Comptroller  
Montgomery, Alabama 36130-2602

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TO: All Payroll and Personnel Officers

CC: Accounting Contacts

DATE: December 16, 2014

SUBJECT: Paperless Electronic Pay

Paperless pay is a resounding success. I applaud and commend your excellent effort. This success is a direct result of actions your agency took to enroll employees in direct deposit and payroll debit card.

The numbers tell the story:

- December 15/16, 2014 pay cycle: 158 paper checks 34,225 total 0.46% paper
- December 13/16, 2013 pay cycle: 3,212 paper checks 34,427 total 9.33% paper

All agencies, including the largest, are close to 100%. As of today, 90 of 133 payroll agencies (68%) are 100% paperless. The state has eliminated over 34,000 semi-monthly payroll documents.

Our goal is no paper checks. Direct deposit and payroll debit card enrollment is open and ongoing for **all current, returning and new employees**. A number of agencies have enrollment in process for current employees. This will increase the number of paperless pay for the next pay cycle.

Contact GHRS Hotline 334-242-2188 if you have any questions or need additional information.

Sincerely,

Tom White

*Thomas L. White, Jr., CPA*  
*State Comptroller*

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