



STATE OF ALABAMA
Department of Finance
Office of the State Comptroller

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Robert Bentley
Governor

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State Comptroller

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Director of Finance

Janice A. Hamm
Deputy State Comptroller

MEMORANDUM

TO: All Payroll and Personnel Officers

FROM: Thomas L. White, Jr.
State Comptroller 

DATE: September 19, 2012

RE: New Payroll Deduction Codes for ROTH Plan

This office added new payroll deduction codes in GHRS for the ROTH addition to 457 (b) Plan effective with pay period beginning September 1, 2012.

Deduction Type	RTHGW	Deduction Plan	RTHGW
Deduction Type	5ORGW	Deduction Plan	5ORGW
Deduction Type	CURGW	Deduction Plan	CURGW

Employees wishing to contribute to the ROTH Plan must complete the necessary payroll deduction form required by Great West. With the addition of the new ROTH Plan, employees electing to participate in any Deferred Compensation Plan must also complete a new Elective Deferral Worksheet (attached). The worksheet can also be found on the Comptroller's website. This worksheet ensures deduction amounts an employee contributes to any combination of 457 (b) Plans do not exceed the combined annual contribution limit imposed by the Internal Revenue Service. This worksheet is in addition to the current payroll deduction agreement form required for Great West or RSA-1 Deferred Compensation deductions. Be advised, agency personnel/payroll clerks maintain the new worksheet and payroll deduction form. Do not send the worksheet to Great West or RSA.

Thank you for your attention to this matter. If you have any questions regarding the new deduction codes or the worksheet, please call the GHRS Hotline at 334-242-2188. If you or employees in your agency have questions regarding the ROTH Plan, please contact Great West Retirement Services at 1-877-313-2262.

TLWjr/dt

CC: Ms. Jackie Graham, State Personnel Department
Ms. Janice A. Hamm, Deputy State Comptroller
Ms. Sandra H. Collins, State Payroll Administrator
File