



STATE OF ALABAMA  
Department of Finance  
Office of the State Comptroller

100 North Union Street, Suite 220  
Montgomery, Alabama 36130-2620  
Telephone (334) 242-7050 Fax (334) 242-7466  
www.comptroller.alabama.gov

Robert Bentley  
Governor

Thomas L. White, Jr., CPA  
State Comptroller

Bill Newton  
Acting Director of Finance

Janice A. Hamm, CPA  
Deputy State Comptroller

**MEMORANDUM**

**TO:** Probate Judges  
License Commissioners  
Other License Plate Issuing Officials

**FROM:** Thomas L. White, Jr. *TLW*  
State Comptroller

**DATE:** August 18, 2015

**RE:** Changes to FRMS 5-A Summary Statement

Please be advised the layout of the current FRMS 5-A (Rev 05-15) has been updated to provide additional space for future new tag categories. The changes are as follows:

1. The portrait page layout is now a landscape page layout, and legal-sized paper is required.
2. Current line numbers 74 through 90 have been changed to 100 through 116.
3. Additional blank reserved lines have been inserted. These lines are not to be used until further notice from our office.
4. The six-character provider code will no longer include the final two zeros. See attached sheet for your county office's new provider code.
5. Any offices mailing State Treasury deposit slips with their Summary Statement must order new deposit slip books from the Alabama Treasury immediately. Please find the deposit slip ordering form attached and call the Treasurer's Office at 334-242-7510 if you have any questions. **All old deposit books should be destroyed after receiving your new deposit books.**

Attached is a revised form FRMS 5-A (Rev 10-15), which includes the changes mentioned above. **This form should first be used when making your September tag sales**

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**remittance to us in October.** Please duplicate the revised form as needed, and destroy all previous versions. For your convenience, we added the revised form to our website at <http://comptroller.alabama.gov>. Go to the link "Procedures" and then select "County Information" from the drop down box. You may enter your information directly into the online form and print it for mailing.

The last day to process your Summary Statements in the statewide accounting system this fiscal year is September 25, 2015. We ask that you file your reports as soon as possible in September to allow us sufficient time to receive and process them by our deadline. Your assistance in this matter is greatly appreciated

If you have any questions or need additional information, please do not hesitate to contact Chris Lentini at 334-242-7070.

TLWjr/CL

Attachments