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ROBERT L. CHILDREE
State Comptroller

November 25, 2008

MEMORANDUM

TO: All State Agencies
Chief Fiscal Officers

FROM: Robert L. Childree
State Comptroller

SUBJECT: Travel – Mileage Rate

Effective January 1, 2009, the mileage rate paid to persons traveling in privately owned vehicles on official business for the state will decrease to 55 cents per mile. The mileage rate, which is paid in lieu of actual expenses for transportation, is in accordance with Code of Alabama 1975, §36-7-22, as amended, which became effective October 1, 1999. This code section sets the mileage rate at the amount allowed by the Internal Revenue Code for income tax deductions. Therefore, mileage reimbursement for travel on or after January 1, 2009 will be calculated at the new rate of 55 cents per mile.

When calculating the amount to be reimbursed, all mileage listed on an expense account must be totaled and then multiplied by 55 cents (Example: 111 miles X .55 = \$61.05). Should you have any questions concerning this matter, please contact Kathleen Baxter at (334) 242-4857, or Tucker Wilson at (334) 242-7057.

RLC: kdb