



STATE OF ALABAMA
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MEMORANDUM

TO: All Payroll and Personnel Officers
Accounting Contacts

FROM: Thomas L. White, Jr. 
State Comptroller

DATE: January 15, 2015

RE: Important Change 2014 Employee W-2's Published on eMAP

W-2's for 2014 are published and available on eMAP. All employees should be notified of this W-2 change as soon as possible. Calendar years 2014 and 2013 are presented. Important step forward for paperless electronic pay and information.

Agency and GHR Security Administrators should be prepared to assist employees who have difficulty accessing or printing their W-2's. All reprints and requests for duplicate W-2's for 2013 and 2014 should be handled at the agency level.

IMPORTANT NOTE: W-2's for employees who left state service in 2014 have been printed and are available for agency pickup. Please ensure these W-2's are distributed to employees through the normal agency distribution process.

W-2 access **example** screen shots:

To view or print, Pop-Up blocker must be disabled

Print Your Pay Stub

Print a Single Pay Stub

Print More Than One Pay Stub

Select the Pay Day for this Pay Stub:
12/31/2014

Get Pay Stub

Print Your W2 Form

Select Tax Year:

Get W2 Form

First W-2 Print Access

To view or print, Pop-Up blocker must be disabled

Print Your Pay Stub

Print a Single Pay Stub

Print More Than One Pay Stub

Select the Pay Day for this Pay Stub:
12/31/2014

Get Pay Stub

Print Your W2 Form

Select Tax Year:
2014
2013

W-2 Print Access Screen to Select 2014 Tax Year

For eMAP assistance, please contact your agency's GHRs Security Administrator or the ISD Help Desk (1-334-242-2222 or Help.Desk@isd.alabama.gov)

TLWjr/shk