



STATE OF ALABAMA  
Department of Finance  
Office of the State Comptroller

100 North Union Street, Suite 220  
Montgomery, Alabama 36130-2620  
Telephone (334) 242-7050 Fax (334) 242-7466  
www.comptroller.alabama.gov

Robert Bentley  
Governor

Bill Newton  
Acting Director of Finance

Thomas L. White, Jr., CPA  
State Comptroller

Janice A. Hamm, CPA  
Deputy State Comptroller

**MEMORANDUM**

**TO:** All County Commissions

**FROM:** Thomas L. White, Jr.  
State Comptroller

**DATE:** August 20, 2013

**RE:** DEADLINE for County Board of Registrar Reimbursement Claims

**Be advised November 22, 2013 is the deadline to submit claims for expenses incurred October 1, 2012 through September 30, 2013 that are reimbursable to the county by the State of Alabama for Board of Registrar salary reimbursements and travel.**

Questions regarding submitting claims for end of fiscal year should be directed to the person or office normally responsible for processing the specific type of claim, but further inquiries may be addressed by calling Ms. Amanda Leger at 334-242-7064 or Ms. Pam Harris at 334-242-4225. Information regarding the State's fiscal year end procedures is posted on the Comptroller's website at <http://comptroller.alabama.gov/default.aspx>. The home page provides a direct link to the "End of Year Memo 2013".

This notice is issued pursuant to Act 2010-693 (Code of Alabama, Section 41-9-65), which governs the reimbursement of county claims against the State of Alabama.

TLWjr/PKH/dt

**CC:** Ms. Janice A. Hamm, Deputy State Comptroller  
Ms. Pamela K. Harris, Fiscal Management Section  
Ms. Amanda Leger - Fiscal Management Section  
File