



STATE OF ALABAMA  
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Office of the State Comptroller

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State Comptroller

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Deputy State Comptroller

**MEMORANDUM**

**TO:** All Probate Judges

**FROM:** Thomas L. White, Jr.   
State Comptroller

**DATE:** August 20, 2013

**RE:** DEADLINE for County Mental Commitment Reimbursement Claims

**Be advised November 22, 2013 is the deadline to submit mental commitment claims for expenses incurred October 1, 2012 through September 30, 2013 that are reimbursable to the county by the State of Alabama.** Specific instructions were sent to each County Probate Office on May 17, 2012, which established policies and procedures for reimbursement of these claims. You may access a copy of the above-mentioned memorandum at <http://comptroller.alabama.gov/pages/memos.aspx>.

Questions regarding submitting claims for end of fiscal year should be directed to the person or office normally responsible for processing the specific type of claim, but further inquiries may be addressed by calling Ms. Amanda Leger at 334-242-7064 or Ms. Pam Harris at 334-242-4225. Information regarding the State's fiscal year end procedures is posted on the Comptroller's website at <http://comptroller.alabama.gov/default.aspx>. The home page provides a direct link to the "End of Year Memo 2013".

This notice is issued pursuant to Act 2010-693 (Code of Alabama, Section 41-9-65), which governs the reimbursement of county claims against the State of Alabama.

TLWjr/PKH/dt

CC: Ms. Janice A. Hamm, Deputy State Comptroller  
Ms. Pamela K. Harris, Fiscal Management Section  
Ms. Amanda Leger - Fiscal Management Section  
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