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**MEMORANDUM**

**TO:** All Payroll Clerks / Personnel Officers

**FROM:** Thomas L. White, Jr.  
State Comptroller 

**DATE:** July 5, 2011

**RE:** Attached Memorandum to All State Employees

It is imperative that every state employee receive a copy of the attached memorandum regarding payroll deductions for dues and voluntary contributions to employee organizations. Section 36-1-4.4 of the *Code of Alabama, 1975*, has profound impact on their deductions. The policy established, as required by law, must be made known to them. Since the critical period is forthcoming, I request that you insure each employee has a personal copy of this information.

I appreciate your cooperation.

TLWjr/dt

Attachment:

1. Memorandum – Payroll Deductions for Dues and Voluntary Contributions to Employee Organizations dated July 5, 2011