



STATE OF ALABAMA  
Department of Finance  
Office of the State Comptroller

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[www.comptroller.alabama.gov](http://www.comptroller.alabama.gov)

Robert Bentley  
Governor

Marquita F. Davis, Ph.D.  
Director of Finance

Thomas L. White, Jr., CPA  
State Comptroller

Janice A. Hamm, CPA  
Deputy State Comptroller

**MEMORANDUM**

**TO:** All Covered Entities

**FROM:** Thomas L. White, Jr.  
State Comptroller 

**DATE:** November 29, 2012

**RE:** Act 2012-407 Request for Proposal (RFP) Statewide Database  
IMPORTANT MEETING

An important meeting on the subject of Act 2012-407 will be held on Monday, December 10, 2012 at 10:00 AM at the Gordon Persons Building Auditorium (Plaza Level), located at 50 North Ripley Street, Montgomery, Alabama. *Covered entity staff in accounting, legal or other offices that issue RFP's that result in contracts should attend.* The attached memorandum outlines important information and requirements that will be discussed at the meeting.

Attached for your convenience are directions for Crampton Bowl parking and the Gordon Persons Building Auditorium. If you have any questions or need additional information, please contact Ms. Dawn Tumblison ([dawn.tumblison@comptroller.alabama.gov](mailto:dawn.tumblison@comptroller.alabama.gov)) or Ms. Janice Hamm ([janice.hamm@comptroller.alabama.gov](mailto:janice.hamm@comptroller.alabama.gov)) at 334-242-7050.

TLWjr/dt

Attachments:

1. Covered Entities Memorandum
2. Directions to the Gordon Persons Building Auditorium – Crampton Bowl Parking



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Act 2012-407 (Act), Section 1(a), requires posting on the State's website each request for a proposal (RFP) for any public contract by any agency, board, commission, or department of the state which receives state or federally appropriated funds, the State Board of Education, a public college or trade school, or a public university. This RFP website will be established and maintained by the Division of Control and Accounts. The Act is effective January 1, 2013.

The purpose of this memorandum is to inform you of the law, the requirements and the procedures for compliance. In performing its duties under the Act, the Comptroller requires each covered entity to post RFP's issued to a specific website. Information and specific instruction will be posted on the State Comptroller's website at <http://comptroller.alabama.gov>.

Submitting an RFP in compliance with Act 2012-407 is not a substitute for any method of giving notice or advertising the solicitation to prospective vendors required by other laws, rules or regulations. Compliance with such laws, rules or regulations is the sole responsibility of the covered entity issuing an RFP.

If you have any questions or need additional information, please contact Ms. Pam Harris, Fiscal Management section, at 334-242-4225 or [pam.harris@comptroller.alabama.gov](mailto:pam.harris@comptroller.alabama.gov).

TLWjr/dt

## **DIRECTIONS TO GORDON PERSONS BUILDING**

**50 North Ripley Street, Montgomery, Alabama  
CRAMTON BOWL PARKING LOT**

### **IF YOU ARE COMING FROM THE**

#### **BIRMINGHAM DIRECTION**

- Exit I-65 S. at the Clay Street Exit
- Turn left on Herron
- Bear Left on Bibb
- Bear right on Madison Avenue
- Turn right on Jackson
- Turn left on Monroe to Cramton Bowl Parking Lot

#### **MOBILE DIRECTION**

- Exit I-65 N. onto I-85 N
- Exit I-85 N. at the Court Street Exit
- Stay on Arba Street (It is parallel to I-85)
- Turn left on Union Street
- Turn right on Adams
- Turn left on Ripley Street
- Turn right on Monroe crossing Jackson to Cramton Bowl Parking Lot

#### **EAST ALABAMA DIRECTION ON I-85 S.**

- Exit I-85 S. at the Union Street Exit
- Turn right on Union Street
- Turn right on Adams
- Turn left on Ripley Street
- Turn right on Monroe crossing Jackson to Cramton Bowl Parking Lot

#### **TROY-DOTHAN DIRECTION ON U.S. 231 N.**

- Cross Southern Boulevard to McGhee Road
- Turn right on Carter Hill Road (Stay on it until the intersection with Vaughn Road and Zelda Road)
- Cross through intersection onto Zelda Road
- Merge right onto Ann Street into left lane
- Turn left onto I-85 S.
- Exit I-85 S. at the Union Street Exit
- Turn right on Union Street
- Turn right on Adams
- Turn left on Ripley Street
- Turn right at 4-way stop intersection onto Monroe Street crossing Jackson to Cramton Bowl Parking Lot

#### **WEST ALABAMA DIRECTION ON U.S. 80**

- Intersect I-65 N. and follow the "Mobile Direction" instructions

#### **WEST ALABAMA DIRECTION ON U.S. 82**

- Enter I-65 at Prattville and follow the "Birmingham Direction" instructions

### **DIRECTIONS FROM CRAMTON BOWL TO PLAZA LEVEL AUDITORIUM, GORDON PERSONS BUILDING**

- Go west on the Monroe Street sidewalk.
- Cross Jackson Street at the traffic signal.
- Enter the Gordon Persons Building on the 2nd floor at the corner of Jackson and Monroe.
- Go around large pole and continue straight ahead through a glassed-in atrium to the Rotunda.
- Take the elevator DOWN to the PLAZA (P) LEVEL.
- Exit elevator to the right.
- Go through the double, brown doors and walk down the sloping hallway.
- Go through second set of double, brown doors and enter auditorium directly across from you.