

Contract Review Permanent Legislative Oversight Committee
Alabama State House
Montgomery, Alabama 36130

LEGAL SERVICES CONTRACT REVIEW REPORT

(Separate review report required for each contract)

Name of State Agency: _____

Name of Contractor: _____

Contractor's Physical Street Address (No P.O. Box) _____ City _____ ST _____

* Is Contractor organized as an Alabama Entity? YES _____ NO _____

* If not, has it qualified with the Alabama Secretary of State to do business in Alabama? YES _____ NO _____

Is Act 2001-955 Disclosure Form Included with this Contract? YES _____ NO _____

Does Contractor have current member of Legislature or family member of Legislator employed? YES _____ NO _____

Was a Lobbyist/Consultant Used to Secure this Contract OR affiliated with this contractor? YES _____ NO _____

If Yes, Give Name: _____

Contract Number: _____

Contract/Amendment Total: \$ _____ (estimate if necessary)

Rate of Compensation: \$ _____ (If over \$85/hr, attach Governor or Attorney General approval)

Amount of Retainer: & _____ Is this Contract for Litigation? YES _____ NO _____

Is this a Contingency Contract? YES _____ NO _____

Attorney Assigned Work: _____

Is Contractor Appointed by Attorney General? YES _____ NO _____ (If yes, attach copy of appointment letter)

% State Funds: _____ % Federal Funds: _____ % Other Funds: _____ **

**Please Specify Source of Other Funds (Fees, Grants, etc.) _____

Date Contract Effective: _____ Date Contract Ends: _____

Type Contract: NEW: _____ RENEWAL: _____ AMENDMENT: _____

If AMENDMENT, Complete A through C:

(A) Original contract total \$ _____

(B) Amended total prior to this amendment \$ _____

(C) Amended total after this amendment \$ _____

Summary of Contract Services to be Provided: _____

Why Contract Necessary **AND** why this Service cannot be performed by Merit Employee: _____

I certify that the above information is correct.

Signature of Agency Head

Signature of Contractor

Printed Name

Printed Name

Agency Contact: _____ Phone: _____

Revised 04/11/2011