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**MEMORANDUM**

**TO:** Department Directors  
Chief Fiscal Officers

**FROM:** Mr. Thomas L. White, Jr.  
State Comptroller

**DATE:** October 7, 2011

**RE:** Update to Fiscal Policy & Procedures Manual

An updated version of the State of Alabama's Fiscal Policy & Procedures Manual has been posted to the website. This update to the manual is provided to keep current the rules and regulations put forth by the Department of Finance.

Please distribute this to those individuals in your department who use the manual. If you have any questions or comments, please contact Kathleen Baxter at 334-242-4857 or [kathleen.baxter@comptroller.alabama.gov](mailto:kathleen.baxter@comptroller.alabama.gov).

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